

# Clan Galbraith Hotel Room Reservation Form

## Clan Galbraith

Name; \_\_\_\_\_

Single or double occ; \_\_\_\_\_

Name 2 (if applicable); \_\_\_\_\_

Bed Type, (2 Twin, Double, Queen, King); \_\_\_\_\_

Phone number; \_\_\_\_\_

Date/time that is suitable to call; \_\_\_\_\_

Zoom call or phone call? \_\_\_\_\_

Please note that your confirmation will only be sent to you once we have exchanged the card details that will secure your booking. After this has taken place 2x confirmations will be sent to yourself; 1 from our system which is important to check as this is what is holding in our system, and another from my personal email confirming that your provided card details and if you need anything between now and your arrival, please let me know.

Your card details are required to secure your booking. Payment is not required until you arrive at the property. Our guaranteed check in time is 3pm and check out time is 12pm. If you are planning to be an early arrival or a late arrival, please let me know.

We look forward to welcoming you!

### **Lauren Bennie**

Reservations and groups co-ordinator

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### **Radisson Blu Hotel, Glasgow**

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